

## VENDOR RELATIONS

No agent or salesman is permitted to solicit teachers or other staff members on the school grounds. School supply salesmen are to receive approval from the office of the District Administrator or Business office prior to calling upon building principals.

Since all purchasing and recommendations for purchasing will be made through the administrative staff, there will be no need for sales personnel to work with individual members of the Board of Education.

The District has the right to expect fair and honest representation on the part of persons or firms with whom it does business. Misrepresentation on the part of a vendor or failure in the performance of their product, shall be considered sufficient justification for question of a bid, and possible removal of the vendor's name from the bidders' list.

Legal Ref: 118.12 WSS  
Cross Ref: 672.1, Procurement Methods for Federal Fund Use and Wisconsin Uniform Guidance  
Adopted: 12/18/78  
Revised: 04/08/96  
09/24/07  
09/25/23